

**NEW HAMPSHIRE ASSOCIATION OF ASSESSING OFFICIALS  
IAAO AFFILIATE  
BOARD OF DIRECTOR'S MEETING**

**Minutes  
April 9, 2019  
NHMA Center, Concord, NH**

**Education Session: Assessor Roundtable. Unusual Abatements. Moderated by Jim Rice.**

- I. Call to Order – President Dan Langille.**
- II. Roll Call - A Quorum of Members being present, 14 members present. Meeting began at 11:00 am.**
- III. Secretary's Report:** Secretary Commerford stated that the minutes from the March 12, 2019 were sent to members via listserv email and asked for a motion to accept these minutes. **Jim Rice made a motion to approve the minutes as written, seconded by Jim Michaud. President Langille called for a vote; 14-0-0 in favor.**
- IV. Treasurer's Report:** Scott Bartlett passed out a Treasurer's Report and Income and Expense Statement dated April 9, 2019. He asked for a motion to approve the Treasurer's Report. **Marti Noel made a motion to approve the Treasurer's Report as presented, seconded by Jim Rice. President Langille called for a vote, 14-0-0 in favor.**
- V. Communications/Announcements:** None
- VI. Regional Directors/County Directors Reports:** No Report
- VII. Committee Reports:**

**By Laws:** Tim Ballantine & Robert Gagne – Bob Gagne stated that the committee met electronically and are proposing two changes to the NHAEO Rules and Procedures. The first recommendation changes the composition of the Education Committee from 6 members to 8 (Rule 3.1.5). **Jim Rice made a motion to accept the recommendation of the By-laws Committee to increase the Education Committee from 6 members to 8. Seconded by Todd Haywood. President Langille called for a**

**vote, 14-0-0 if favor. Motion Passed.**

Secondly, Bob stated that the committee was asked by the President to clarify the language in the rules regarding the make-up of the Ethics Committee (Rule 3.1.7). Bob stated that the committee has recommended changing the wording in Rule 3.1.7 (b) to read (changes in bold/italics):

“Composition shall consist of a Chair, Vice-Chair and three other members, all of whom shall be regular members of NHAAO in good standing and none of whom shall be officers of NHAAO as defined and listed in Section 4 of the By-Laws” (*5 and 6 now omitted*). “The Chair *and Vice Chair* shall be appointed by the President to serve for a one-year term, and shall at all times be eligible for re-appointment, provided they are not an officer of the NHAAO (as defined) and are regular members of the NHAAO in good standing. The *three (3)* other members of the committee shall be appointed by the President for three-year terms and shall be appointed so that the *term of one member* shall expire each year.”

The remainder of 3.1.7 remains the same. **Scott Bartlett made motion to accept the recommendations from the By-laws Committee regarding the make-up of the Ethics Committee as presented. Seconded by Marti Noel. President Langille called for a vote, 14-0-0 in favor. Motion Passed.** These changes will take effect immediately.

**Certification:** Rosann Maurice-Lentz – Jim Commerford presented a 15 year member certificate to Todd Haywood. Congratulations Todd.

**Education:** Verna Sharpe –No Report

**Nominating:** Loren Martin – No Report.

**Conference:** Marti Noel – Marti thanked everyone for their contributions for the snacks and coffee for the meeting.

**Legislative:** Jim Michaud – Jim spoke to several bills the committee is tracking. SB 22 – Construction Property Tax Exemption will be heard today. This bill will tweak the law approved during last year’s legislative session, HB 700 – Distribution Utility Valuation will go before the Senate next Wednesday, HB 407 - Taxability of Antennas on Cell Towers passed the House and now will go to the Senate. SB 154 – Tax credit for certain workforce housing passed the Senate. Jim stated that the NHMA testified against this bill. It is a local option. Lastly, HB 464 – redefining solar and wind energy systems passed the House and is on its way to the Senate. Jim said he is unsure of the bills impact but believes that communities that currently have the exemption will need to re-adopt it with the updated wording.

Scott Bartlett brought up his concerns regarding Superior Court appeals that are heard outside the county where the property under appeal is located. He wondered if anyone else had an issue with this and if legislative action should be pursued.

Jim Michaud mentioned that the committee is looking into ways to lower the cost of legislation tracking going forward. He will provide options at a future meeting.

**Scholarship:** Lee Ann Provencher – Lee Ann reported that the committee has received and approved one education scholarship in the amount of \$300. The committee has currently received two applications for the Steve Tellier Scholarship and reminded the group that the deadline for application is April 15<sup>th</sup>. Also, she stated that the committee has added an insert to this year’s Membership Directory seeking donations for the Tellier scholarship.

Lee Ann reminded all that the Cornhole tournament benefitting the Steve Tellier Scholarship will be held on June 15<sup>th</sup> at the Ultimate Sports Academy located at 201 Allard Drive in Manchester. The cost is \$50 per team. The committee is seeking items to raffle at the tournament. She said space is limited so register early and invited all to come and take part in the raffles.

**Membership:** Emily Goldstein – No report

**Publicity:** Bill Ingalls – Bill stated that the directory should be available at the May meeting of the NHAAO.

**Elections:** Jon Duhamel – No Report.

**Finance:** Jim Rice – No Report

**Communications:** Dave McMullen – No Report.

**Ethics:** Kris McAllister – Committee member Rick stated that the committee has received two complaints and the committee is in the process of reviewing them.

Because the complaints were large, and Rule 2.8.4 (B) states the chair must provide copies of the complaint to the other 4 members of the committee and the respondent, it was suggested that the Rules be changed so that the complainant must provide 6 copies of the complaint to the Chair. It was also suggested that the complaints must be mailed and not hand delivered. President Langille asked that the By-laws Committee look into this and provide a recommendation to the Board.

### **VIII. Other Reports from Boards and Departments:**

**NRAAO:** NRAAO Representative Rick Brideau – Rick reported that the conference will be held April 28 to May 1st in Newport, Rhode Island. Registration information is available on the NRAAO website.

Information regarding the NRAAO can be found at their website: [www.nraao.org](http://www.nraao.org).

**IAAO:** IAAO Representative Loren Martin and Kris McAllister – No Report.  
For information visit the IAAO website at [www.iaao.org](http://www.iaao.org)

**ASB:** ASB Representative Dave Marazoff – ASB Member Bob Gagne reported that the next ASB meeting will be held this Friday at 9:30 am in Room 303 of the LOB. He will send the agenda via listserve. He said at last month's NHAAO meeting he spoke of some issues with the rules and JLCAR. It appears the issues have been addressed and the ASB will be reviewing the changes at the meeting on Friday. Last meeting they worked on the task list. Also, Bob reminded all that the terms for all four assessing members of the ASB are up in 2019.

The next ASB meeting will be held on April 12<sup>th</sup> at 9:30 in room 303 of the LOB.

Visit the ASB website – <https://www.revenue.nh.gov/mun-prop/property/assessing-standards.htm>

**CUB:** Norm Bernaiche – Norm reported that there will be a public hearing on the rules on May 20<sup>th</sup> at 9:00 am at the DRA and will go to JLCAR on June 21<sup>st</sup> at 9:00 am at the LOB in room 306/308.

CUB website - <https://www.revenue.nh.gov/current-use/index.htm>

**BTLA:** Tom Hughes – Tom stated that he has returned to the Board of Tax and Land Appeals and said that hearings are scheduled out to December.

[www.nh.gov/btla/](http://www.nh.gov/btla/)

**DRA:** Vacant – No Report

**New Business:** None

**Old Business:** None

**Adjournment:** There being no further business before the Association Board of Directors, President Langille asked for a motion to adjourn the meeting; no objection, 14-0-0, unanimous in favor, the meeting adjourned at 11:40 pm.

The next scheduled meeting will be held on **May 14, 2019** at the NHMA Center, Concord, NH.

Respectfully Submitted:

*James Commerford, CNHA*

James Commerford, CNHA, Secretary (Meredith)

# **NHAAO Board of Directors Meeting**

## **Agenda**

April 9, 2019

**Pemigewasset River Room, Merrimack River Room**  
NHMA, Center at Triangle Park, 25 Triangle Park Drive, Concord, NH

Committee Meetings (if scheduled) 8:30 AM – 9:45 AM

Education Session: 10:00 AM – 10:45 AM  
Assessor Round Table- Unusual Abatements

Business Meeting: 11:00 AM – 12:00 PM

**Call to order – President– Dan Langille**

### **I. Roll call– Members**

**1<sup>st</sup> Vice President** – Jim Rice  
**2<sup>nd</sup> Vice President** – Marti Noel  
**Secretary** - Jim Commerford  
**Treasurer** - Scott Bartlett  
**Past President** – Loren Martin

### **Regional Directors (5)**

Coos & Grafton (1) – Doug Irvine  
Carroll & Belknap (2) –Todd Haywood  
Merrimack & Sullivan (3) - Norm Bernaiche  
Hillsborough & Cheshire (4) – James Michaud  
Rockingham & Strafford (5) - Norm Pelletier

### **County Directors (10)**

Belknap – Deb Derrick  
Carroll – Dale Schofield  
Cheshire – Mark Stetson  
Coos – Jason Call  
Grafton – Julie Huntley  
Hillsborough – Chuck Kurfehs  
Merrimack – Kris McAllister  
Rockingham – Emily Goldstein  
Strafford – Nancy Miller

## **II. Committee Chairs**

- a) By Laws–Tim Ballantine/ Bob Gagne
- b) Certification – Rosann Maurice-Lentz
- c) Education – Verna Sharpe
- d) Nominating – Loren Martin
- e) Conference – Marti Noel
- f) Legislative – Jim Michaud
- g) Scholarship – Lee Ann Provencher
- h) Membership – Emily Goldstein
- i) Publicity – Bill Ingalls
- j) Elections – Jon Duhamel
- k) Finance – Jim Rice
- l) Communications – Dave McMullen
- m) Ethics – Kris McAllister
- n) NRAAO Representative – Rick Brideau
- o) IAAO Representative – Kris McAllister
- p) Assessing Standards Board Rep – Dave Marazoff
- q) Current Use Board
- r) DRA
- s) BTLA

## **III. New Business**

## **IV. Old Business**

## **V. Adjournment**

Next Scheduled Meeting: Tuesday, May 14, 2019

**NH BOARD OF DIRECTORS ATTENDANCE SHEET 2019**

**OFFICERS**

MEETING DATE: 4/9/19

President	<input checked="" type="checkbox"/>	Dan Langille, Keene
1st Vice President	<input checked="" type="checkbox"/>	Jim Rice, Durham
2nd Vice President	<input checked="" type="checkbox"/>	Marti Noel, Milford
Treasurer	<input checked="" type="checkbox"/>	Scott Bartlett, Goffstown
Secretary	<input checked="" type="checkbox"/>	Jim Commerford, Meredith
Past President	<input checked="" type="checkbox"/>	Loren Martin, Merrimack

**REGIONAL DIRECTORS**

Region 1-Coos & Grafton	<input checked="" type="checkbox"/>	Doug Irvine, Bedford
Region 2-Carroll & Belknap	<input checked="" type="checkbox"/>	Todd Haywood, Greenland
Region 3-Merrimack & Sullivan	<input checked="" type="checkbox"/>	Norm Bernaiche, Sunapee
Region 4-Hillsborough & Cheshire	<input checked="" type="checkbox"/>	Jim Michaud, Hudson
Region 5-Rockingham & Strafford	<input type="checkbox"/>	Norman Pelletier, Salem

**COUNTY DIRECTORS**

**BELKNAP**  Deb Derrick, Laconia

**HILLSBOROUGH**  Chuck Kurfels, Manchester

**CARROLL**  Dale Schofield, Conway

**MERRIMACK**  Kris McAllister, Newbury

**CHESHIRE**  Mark Stetson

**ROCKINGHAM**  Emily Goldstein, Portsmouth

**COOS**  Jason Call, Whitefield

**STRAFFORD**  Nancy Miller, Rochester

**GRAFTON**  Julie Huntley, Enfield

**SULLIVAN**  Dave Marazoff, Washington

\*11 members required for a quorum. *14 members*

**NH ASSOCIATION OF ASSESSING OFFICIALS**

Treasurer's Report

April 9, 2019

<b>Beginning Balance March 12, 2019</b>			<b>\$21,412.11</b>
<b>Steve Tellier Fund</b>			<b>\$720.00</b>
<b>NHAAO Account</b>			<b>\$20,692.11</b>
<b>INCOME</b>			
	Education	Course Fees	\$4,330.00
	Publicity	Ads	\$675.00
	Treasurer	Dues	\$6,740.00
<b>Total Income</b>			<b>\$11,745.00</b>
<b>EXPENSES</b>			
	Conference	Meeting Snacks	\$98.51
	Finance	2018 Tax Returns	680.00
	Finance	Insurance	624.00
	Legislative	Contract	875.00
	Nominating	Name Plates for Plaque	50.00
	Scholarship	Cornhole Deposit	\$150.00
	Scholarship	Cornhole Deposit	\$200.00
	Scholarship	Member Scholarship	\$300.00
<b>Total Expenses</b>			<b>\$2,977.51</b>
<b>Ending Balance April 9, 2019</b>			<b>\$30,179.60</b>
<b>Steve Tellier Fund</b>			<b>\$720.00</b>
<b>NHAAO Account</b>			<b>\$29,459.60</b>



**NH ASSOCIATION OF ASSESSING OFFICIALS**

Income and Expense Statement

April 9, 2019

<b>OFFICERS</b>	<b>Actual Income</b>	<b>BUDGETED INCOME</b>	<b>Actual Expenses</b>	<b>BUDGETED EXPENSES</b>
President	0.00	0.00	\$0.00	1,500.00
Secretary	0.00	0.00	0.00	100.00
Treasurer	6,910.00	8,500.00	649.36	1,918.00
<b>TOTAL OFFICERS</b>	<b>6,910.00</b>	<b>\$8,500.00</b>	<b>649.36</b>	<b>\$3,518.00</b>
<b>COMMITTEES</b>				
By-Laws	0.00	0.00	0.00	25.00
Certification	0.00	300.00	80.00	300.00
Communications	0.00	0.00	26.95	300.00
Conference	0.00	5,650.00	734.77	6,025.00
Education	4,935.00	50,000.00	831.91	50,000.00
Elections	0.00	0.00	0.00	535.00
Ethics	0.00	0.00	0.00	25.00
Finance	0.00	0.00	1,304.00	1,210.00
Legislative	0.00	0.00	1,750.00	3,500.00
Membership	0.00	0.00	0.00	280.00
Nominating	0.00	0.00	50.00	300.00
Publicity	2,680.00	2,250.00	0.00	2,500.00
Scholarship	0.00	900.00	650.00	2,900.00
<i>(NHAAO Account)</i>	<i>0.00</i>		<i>650.00</i>	
<i>(Steve Tellier Scholarship Fund)</i>				
NRAAO Conference	0.00	0.00	0.00	500.00
<b>TOTAL COMMITTEES</b>	<b>\$7,615.00</b>	<b>\$59,100.00</b>	<b>\$5,427.63</b>	<b>\$68,400.00</b>
<b>TOTAL BUDGET</b>	<b>\$14,525.00</b>	<b>\$67,600.00</b>	<b>\$6,076.99</b>	<b>\$71,918.00</b>
Steve Tellier Scholarship Fund	Starting Balance	Credits Debits		Current Bal
	720.00	0.00	0.00	\$720.00

  
 Scott W. Bartlett, Treasurer

Date 4/8/19